

**Regulations Governing the Termination of Registration on
Academic Grounds**

8. The Institute shall consider the evidence and medical advice and the prospects of improvement enabling completion of a course. In the light of this advice, the Institute shall consider if a period of interruption of study would be more appropriate than termination of registration. Any materia

Review of the decision of the Director

18. The appeal shall immediately be referred to a Review Committee constituted in accordance with paragraph 19; the Review Committee shall meet as soon as is reasonably practicable and normally not more than four weeks from the receipt of the notice by the Director of Resources of the student's intention to appeal. The student shall be given at least one week in writing of the time and place of the meeting of the Committee.

19. A Review Committee shall consist of three senior academic staff from outside the Institute. No person will be appointed who has close personal connections with the student due to appear before the Review Committee.

20. The Academic Registrar will be secretary to the Review Committee.

21. The quorum of the Review Committee shall be two of its three members.

22. The hearing shall be held in private. It shall determine whether the decision of the Director should be upheld having regard to the past performance of the student, any extenuating circumstances affecting his/her future study.

23. During the hearing:

- 23.1 the student may be assisted or represented by any person who is not legally qualified;
- 23.2 the Committee shall have before it copies of all papers which were before the Director when he made his decision and a record of that decision;
- 23.3 neither party shall be entitled to submit fresh evidence to the Review Committee except where the Review Committee is satisfied that there is reasonable explanation for the failure to advance such evidence to the Director before he/she made the decision being reviewed. The Review Committee may also call the Director as a witness. The Director and the student or the student's representative shall be notified in advance of the hearing of any new evidence and witnesses to be called;
- 23.4 where additional evidence is allowed, and there are circumstances in which a witness is likely to be in distress, the Review Committee may permit the witness to be accompanied by any person, who shall not participate in the proceedings in any way;
- 23.5 the student and/or his/her representative will be given an opportunity to speak and ask questions.
- 23.6 the secretary to the Review Committee shall record the decision of the Committee.

26. At the end of the hearing, the Review Committee shall within five days communicate its decision to the student and to the Director either orally (in which case it shall be confirmed in writing) or in writing. The communication shall state the offence, the decision and penalty appealed from, the decision of the Review Committee, the reasons for the decision and any penalty.

27. The decision of the Review Committee is final.