



General Regulations - Taught Postgraduate Degrees

Introduction

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- 8 Candidates are bound by the Regulations in force at the time of their entry to the assessments.
- 9 A candidate must satisfy the examiners in the assessment prescribed for the course within a period of two years from the satisfactory completion of the prescribed period of study. This period of two years may be extended at the discretion of the appropriate Board of Examiners.
- 10 Examiners shall have the discretion to award a mark of distinction to a candidate who has shown exceptional merit in the assessment. It will also be possible for Examiners to award a mark of merit to a candidate who has shown above average achievement in the assessment.
- 11 A candidate shall enter the assessment in accordance with the provisions of the individual course Regulations. Deferment of any part of the assessment, including submission of the essay/dissertation, may be granted for reasons judged adequate in the particular case (normally illness or the death of a near relative) at the discretion of the ap

Eligibility for the award of a degree

- 16 To be admitted to a degree under these regulations a candidate must have passed (attained a mark of 50% or above) all the courses taken as part of the programme and have satisfied the examiners in them.
- 17 After the examiners have reached a decision, the Academic Registrar shall notify every candidate of the result of his/her assessment.
- 18 A diploma under the Seal of the University of London shall be subsequently delivered to each candidate who has been awarded a degree. The date of the award of the degree will be the first of the following dates to fall after the last element of the examination has been completed: 1 March, 1 August, 1 November, or 31 December.

Course Regulations for the degree of MA in the History of Art

Curriculum

- 1 The course consists of two taught components and a dissertation. The two taught components will be linked and between them will provide a firm grounding in art historical method and techniques and their application to the area of specialisation together with the opportunity for in-depth study of particular aspects. (The list of options may be obtained from the Academic Registry.)

Duration of course of study

- 2 The course of study is full-time and is of one academic year.

Assessment

- 3 The candidate must submit two essays of 4,000 words and one virtual exhibition of 3,000 words, all with a maximum 5% tolerance upwards (excluding footnotes). If any assessment is over-length, the final over-length section will not be read. Dissertations should not be longer than 10,000 words, with a 5% tolerance upwards (ie.500 words) maximum (excluding footnotes, appendices and bibliography). If a dissertation is over-length, the final over-length section will not be read and the dissertation will not be eligible for a distinction. An oral examination may also be required.
- 4 Assessments are expected to be fully referenced with footnotes (or endnotes), and this will be taken into account in marking. Deadlines are absolute except where there is a specific documented case (normally medical): in these instances extensions may be granted in consultation with the Chair of Examiners and on presentation of the relevant evidence certificates. There is an immediate penalty of 5% reduction for a day late (which means the weekend and submission on Monday, if the submission day falls on a Friday), and 1% additional penalty per weekday up to a maximum 15%. If a student has a technical computer problem, s/he must present evidence in the form of a confirmation from the IT Manager that this was the case.
- 5 The dates for submitting assessments are normally:

First essay: end of week 8 in the Autumn Term
Second essay: end of week 3 in the Spring Term
Virtual exhibition: Monday of week 9 in the Spring Term
Dissertation: Friday of week 8 in the Summer Term.
- 6 Candidates who have not submitted the essays and virtual exhibition will not be allowed to submit the dissertation, as it is necessary to complete the essays to satisfy the course requirements.

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Candidates who achieve an overall mark of at least 65% will be awarded a MERIT.
Candidates who achieve an overall mark of at least 70% will be awarded a DISTINCTION.

10. Assessment Boards will only consider whether students are on a borderline on the basis of the overall weighted average mark for the degree
- ii) The borderline range falls to 0.5 below the mark band for the higher class as outlined in the example below.

Examples

A final average of 59.50%-59.99% is a borderline

A final average of 59.00%-59.49% is not a borderline

iii) Assessment Boards will only classify students in the higher classification if the dissertation (or long essay) already falls in the higher classification.

Course Regulations for the MA in the Conservation of Wall Painting

Additional entry qualifications

- 1 Candidates must be able to demonstrate manual dexterity and must have normal colour vision.

Curriculum

- 2 The first two years of the programme are taught, and in the third year candidates undertake a research project, assessed by means of a c.15,000-word dissertation, and spend the remainder of the year in the practical application of skills and knowledge.

First-year components

Course 1: Science for conservation

Course 2: Materials & technology

Course 3: Theory & practice of conservation

Course 4: Art history

Course 5: Practical and fieldwork

Course 6: Documentation

Course 7: Site visits

Second-year components

Course 8: Environmental causes of deterioration

Course 9: Scientific examination and analysis

Course 10: Cleaning & consolidation

Art history

Fieldwork

Research project proposal

Third-year components

Fieldwork

Research Project

Duration of course of study

- 3 The normal length of the programme is three years of full-time study.

Examination

- 4 Candidates must pass each component of the programme to be awarded the degree.
- 5 These components are:

Year One: three written examinations and assessment of overall performance including practical work by means of an oral examination.

Year Two: three written examinations and/or assessment of overall performance including practical work by means of an oral examination.

Year Three: assessment of overall performance including practical work by means of an oral examination, and a dissertation of c.15,000 words (including footnotes but excluding bibliography and documentary appendices).

6 The dates of the examinations are normally:

Year One: Written papers: June

Year Two: Written papers: March

Year Three: Dissertation: mid-June.

Assessment of overall performance including practical work in the last week of the academic year in years one, two and three.

Course Regulations for the degree of MA in Curating the Art Museum

Curriculum

1 The course consists of three taught components and a dissertation; a part-time internship; two collaborative elements – a virtual display exercise and an exhibition project.

Duration of course of study

2 The course of study is full-time and is of one calendar year.

Assessment

3 The candidate must submit two essays of 4,000 words, with a maximum 5% tolerance upwards (excluding footnotes), and a dissertation of 15,000 words. Unit 31 226.61 417.911 417.91 Tunent

- 6 Candidates who have not submitted the essays and group exhibition, and successfully completed the internship, will not be allowed to submit the dissertation, as it is necessary to complete these assessments to satisfy the course requirements.
- 7 The marking scheme has the minimum pass levels for each level of award:
50% - Pass;
65% - Merit;
70% - Distinction.
- 8 The final degree classification is calculated in the following proportions:
- | | |
|-------------------|-------------------------------------------------------|
| Essay 1: | 15% |
| Essay 2: | 15% |
| Group Exhibition: | 30% (of which 50% group mark and 50% individual mark) |
| Dissertation: | 40% |

Candidates who achieve an overall mark of at least 50% will be awarded a PASS.
Candidates who achieve an overall mark of at least 65% will be awarded a MERIT.
Candidates who achieve an overall mark of at least 70% will be awarded a DISTINCTION.

9. Assessment Boards will only consider whether students are on a borderline on the basis of the overall weighted average mark for the degree
- ii) The borderline range falls to 0.5 below the mark band for the higher class as outlined in the example below.

Examples

A final average of 59.50%-59.99% is a borderline

A final average of 59.00%-59.49% is not a borderline

iii) Assessment Boards will only classify students in the higher classification if the dissertation (or long essay) already falls in the higher classification.

Course Regulations for the degree of MA Buddhist Art: History and Conservation

Curriculum

- 1 The course consists of two taught components, a study trip and a dissertation. The two taught components and the study trip will be linked and among them will provide a firm grounding in the tenants of Buddhism, Buddhist art and the conservation of Buddhist art.

Duration of course of study

- 2 The course of study is full-time and is of one academic year.

Summative assessment

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- Strand 2: assessed essay (4,000 words);
 - Strand 3: examination (3500 words, take-home);
 - Strand 4: assessed essay (3,000 words) (60%), presentation (20%), 2x15-minute class tests (10% each);
 - Strand 6: dissertation (10,000 words).

All assessment have a maximum 5% tolerance upwards (excluding footnotes). If any assessment is over-length, the final over-length section will not be read. Dissertations

- 12 A candidate shall enter the examination in accordance with the provisions of the individual course Regulations. Deferment of any part of the examination, including submission of the essay/dissertation, may be granted for reasons judged adequate in the particular case (normally illness or the death of a near relative) at the discretion of the appropriate Board of Examiners. Subject to such exemptions being granted,

- 1 The course is structured to include 4 elements:
 - One Period course
 - One Topic course
 - One Texts & Contexts course
 - The Foundations Lecture Course

Assessment

- 2 Candidates will be assessed by three written examinations and one assessed essay. The Period course is assessed by one three-hour paper, the Foundations Lecture Course by one three-hour paper, the Texts and Contexts course by one two-hour examination and the Topic course by an essay of 5,000 words (plus footnotes and bibliography).
- 3 The assessed essay is normally to be submitted by the end of week 4 of the summer term.
- 4 The examiners have the discretion to apply penalties for over-length submissions. Deadlines for submission will be regarded as absolute except where there is a specific documented case (normally medical): in such a case a remission or extension may be granted at the discretion of the Chair of Examiners and on presentation of the relevant evidence certificates. There is an immediate penalty of 5% reduction for a day late (which means the weekend and submission on Monday, if the submission day falls on a Friday), and 1% additional penalty per weekday up to a maximum 15%. If a student has a technical computer problem, s/he must present evidence in the form of a confirmation from the IT Manager that this was the case.
- 5 The Period course paper will contain one or two compulsory photo questions and eight essay questions, of which candidates must answer two.
- 6 The Foundations Lecture course paper will contain two compulsory photo questions and seven essays questions, of which candidates must answer two.
- 7 The Texts and Contexts paper will contain six essay questions, of which candidates must answer two.
- 8 The pass mark is 50. Candidates must achieve at least 50% in 70% of the assessment in order to be awarded the Diploma. The overall average mark for the course is calculated from three elements in the following proportions:

Period course:	30%
Topic course:	30%
Texts & Contexts course:	20%
Foundations Lecture course:	20%

Course Regulations for the Postgraduate Diploma in the Conservation of Easel Paintings

Curriculum

- 1 The three year Diploma course combines equally teaching conservation theory and practice, using both subject-based learning and problem-solving learning to equip graduates with the knowledge, skills and attitudes to work within a professional framework in either the public or the independent sector.

First year:

The first year of the course provides the foundation of knowledge and core visual and practical skills on which students continue to build for the next two years.

Second Year:

The second-year teaching is primarily based in the studio and projects are provided that facilitate the exploration and research and refinement of conservation practice.

Third Year:

The third year focuses on research and increasingly advanced and complex problem-solving, planning and critical judgement. Knowledge and skills are applied independently within a professional ethical framework.

Duration of course of study

- 2 The normal length of the programme is three years of full-time study.

Assessment

- 3 Candidates must pass the assessment for each year of the programme to be awarded the diploma.

- 4 The assessment is as follows:

Year One: one written examination, one take-home examination, and assessment of overall performance in practical conservation by means of an oral examination.

Year Two: assessment of overall performance in practical conservation by means of an oral examination.

Year Three: assessment of overall performance in practical conservation by means of an oral examination, and a dissertation of c.10,000 words (including footnotes but excluding bibliography and documentary appendices).

The award is conditional upon the completion of conservation projects in progress.

- 5 The dates of the examinations will normally be:

Year One: Written papers: May/June

Year Two: June

Year Three: Dissertation: first Monday of the Spring Term.

Assessment of overall performance including practical work in the last week of the academic year in years one, two and three.